

**MAYFIELD CITY SCHOOL DISTRICT  
Wednesday, January 10, 2018  
Organizational Meeting  
Baker Administration Building  
Irene P. Kay Board Room  
1101 S.O.M. Center Road  
Mayfield Heights, OH 44124-2006  
5:30 P.M.**

**1. OPENING ITEMS**

**A. OATH OF OFFICE TO NEWLY ELECTED BOARD MEMBERS – Mr. Ron Fornaro, Mr. George Hughes, Mr. James Teresi**

**B. ROLL CALL - Mr. Ron Fornaro, Mrs. Sue Groszek, Mr. Al Hess, Mr. George J. Hughes, Mr. James Teresi**

**C. CALL TO ORDER AND PLEDGE OF ALLEGIANCE:  
Mr. George Hughes, President Pro Tempore**

The President Pro Tempore calls the meeting to order.

The official swearing in or administration of the oath of office by the Treasurer to the new members followed.

The President Pro Tempore presided over the election of the President and the Vice President or until such time that one or both are administered the oath of office.

**2. ORGANIZATION OF THE BOARD FOR 2018**

**A. Election of President 2018**

***Board Action: 2018-001***

The Mayfield Board of Education approves the nomination of **Sue Groszek** for President of the Mayfield City Schools Board of Education for calendar year 2018 and further that nominations be closed and a roll call vote of the majority of members present be taken by the Treasurer.

Motion by Al Hess, second by James Teresi.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

**B. Election of Vice President for 2018**

***Board Action: 2018-002***

The Mayfield Board of Education approves the nomination of **Ron Fornaro** for Vice-President of the Mayfield City Schools Board of Education for calendar year 2018 and further that nominations be closed and a roll call vote of the majority of members present be taken by the Treasurer.

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Motion by James Teresi, second by Sue Groszek.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

### **C. Oath of Office to President and Vice President**

The Treasurer, Scott Snyder, administered the oath of office to both Sue Groszek and Ron Fornaro installing them as the 2018 officers of the Mayfield Board of Education.

### **D. Time, Place and Dates of Regular Board Meetings in 2018 & the 2019 Organizational Meeting**

#### ***Board Action: 2018-003***

The Mayfield Board of Education adopted the date, time, location of its regularly scheduled meetings as presented.

#### 2018 Regular Board Meeting Calendar & the 2019 Organizational Meeting

All board meetings will be held at 7:00 P.M. (unless otherwise noted) at the Baker Administration Building, Irene Kay Board Room, 1101 S.O.M. Center Road, Mayfield Heights, OH 44124

January 24 - Regular Board Meeting

February 28

March 21 (Third Wednesday)

April 25

May 23

June 27 – 5:30 pm start time

July 18 (Third Wednesday) – 5:30 pm start time

August 29 (Fifth Wednesday)

September 26

October 24

November 14 (Second Wednesday)

December 12 (Second Wednesday)

January 8, 2019 - Organizational Board Meeting, 5:30pm start time

Motion by James Teresi, second by Ron Fornaro

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

### **E. Order of Voting on Motions and Resolutions for 2018**

#### ***Board Action: 2018-004***

The Mayfield Board of Education approved the order of voting on motions and resolutions for calendar year 2018 be rotated in alphabetical order at each meeting.

Motion by Ron Fornaro, second by Al Hess.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

**3. OTHER BUSINESS**

**A. REQUEST APPROVAL OF THE FOLLOWING RESOLUTIONS PERTAINING TO THE TREASURER:**

***Board Action: 2018-005***

The Mayfield Board of Education approved the following resolutions granting specific authority to the Treasurer to conduct the day-to-day business of the Mayfield City Schools and Mayfield Board of Education.

A. Request approval of the following resolutions pertaining to school finance:

1. RESOLUTION under authority of Section 3313.18 R.C. that the Board dispense with approval of ordinary bills for purchases made under authority of the annual appropriations resolution and permit payment as seems advantageous. List of bills paid for the month will be submitted with the agenda.
2. RESOLUTION to authorize the Treasurer to invest funds that are not needed to meet current expenditures in accordance with the Ohio Revised Code.
3. RESOLUTION to appropriate a Service Fund as authorized by Section 3315.15 R.C. It provides that \$2.00 per pupil or \$20,000, whichever is greater, may be appropriated. It is recommended that the appropriation to the Service Fund for fiscal year 2018/2019 be \$20,000.
4. RESOLUTION that it shall be the policy of the Mayfield Board of Education to provide appropriate non-salary remuneration to staff in recognition of longevity, attendance and good performance in a variety of areas. The amount to be determined annually in normal budgeting process.
5. RESOLUTION to authorize Robert A. Brindza Co., LPA to act as agent for the Board of Education in filing Class II real estate tax complaints for the tax year 2016.

Therefore, BE IT RESOLVED, That the Board of Education of the Mayfield City School District hereby authorizes its attorney to act as agent for the Board of Education to file and sign real estate tax complaints for the purposes of: (1) increasing the assessed valuations which are reflected as being below the 35% ratio resulting from sales of such properties or where such properties are obviously under assessed, (2) the Board becoming a party where a complaint has been filed for decrease in assessed valuation.

6. RESOLUTION to hire the following consultants for real estate tax complaints on an as needed basis.
  - a. Robert Rieth, 30539 Pinetree Road, Suite 238, Cleveland, Ohio 44124, for Board of Revision work, research, filings and attendance at hearings.
  - b. Chester Giltz & Associates, 2605 Lyndway Road, Cleveland, Ohio 44121.

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- c. Calabrese, Racek and Markos, Inc., 1110 Euclid Avenue, Suite 300, Cleveland, Ohio 44115-1598.
7. RESOLUTION to hire Taft, Stettinius and Hollister as attorneys for tax abatement matters, the proposed amendment of various statutes relating to the tax reduction factor and the real estate assessment fund and litigation related to public utility or business tangible personal property tax appeals.
8. RESOLUTION to hire Squire, Patton and Boggs as legal counsel on matters as directed by the Board.
9. RESOLUTION to hire John Podgurski as legal counsel on matters as directed by the Board.
10. RESOLUTION to hire Hochman, Dinn, and Potter LLC as legal counsel on matters as directed by the Board.
11. RESOLUTION to authorize only the Treasurer's facsimile signature to appear on all warrants and payroll checks. The Board sees this list of bills to approve, not the actual warrants.
12. RESOLUTION to authorize the Treasurer to sign or otherwise enter into any and all regular and special instruction contracts within the amount in the fund of the appropriation and were originally contemplated in the budgeting process.

Motion by George Hughes, second by James Teresi.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

**B. REQUEST WAIVER OF READING OF THE OFFICIAL MINUTES AT REGULARLY SCHEDULED MEETINGS:**

***Board Action: 2018-006***

The Mayfield Board of Education approved to dispense & waive the reading of the official minutes at its regularly scheduled meetings in accordance with ORC 3313.26.

Motion by James Teresi, second by George Hughes.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

**C. BUDGET- GENERAL FUND, BOND AND PERMANENT IMPROVEMENT FUNDS, FISCAL YEAR OF JULY 1, 2018 TO JUNE 30, 2019: -- ATT. #1**

***Board Action: 2018-007***

The Mayfield Board of Education approved the alternative tax budget as found in Att. #1 and instruct the Treasurer to file said document with the Cuyahoga County Budget Commission on or before January 15, 2018.

As required by law, a legal notice appeared in the News Herald on November 13, 2017, that there would be a public hearing on the estimated budget for the Mayfield City School District for the fiscal year July

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1, 2018, to June 30, 2019. The public hearing is scheduled for January 10, 2018, at the Organizational Meeting at the Mayfield City School District, Baker Administration Building.

Motion by James Teresi, second by Al Hess.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

**D. REQUEST APPROVAL OF THE FOLLOWING RESOLUTIONS PERTAINING TO THE SUPERINTENDENT:**

***Board Action: 2018-008***

The Mayfield Board of Education approved the following resolutions granting specific authority to the Superintendent to conduct the day-to-day business of the Mayfield City Schools and Mayfield Board of Education.

1. RESOLUTION to encourage and grant the Superintendent of Schools authority to file applications for federal projects considered desirable for the Mayfield City School District.
2. RESOLUTION to grant the Superintendent of Schools or designated representative authority to approve professional trips for Mayfield employees.
3. RESOLUTION to grant the Superintendent of Schools authority to administer the administrative compensation schedule adopted by the Mayfield Board of Education. Following review by the Board, the Superintendent is also granted authority to establish the stipends of individuals paid under the administrative compensation schedule according to its provisions, such authority to be subject to yearly review by the Board of Education.
4. RESOLUTION to grant the Superintendent of Schools authority to approve routine contracts on behalf of the Board of Education. The routine contracts will be submitted to board members prior to approval

Motion by George J Hughes, second by Ron Fornaro.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

**E. REQUEST APPROVAL OF THE FOLLOWING RESOLUTIONS PERTAINING TO THE DIRECTOR OF PUPIL SERVICES:**

***Board Action: 2018-009***

The Mayfield Board of Education approved the following resolutions granting specific authority to the Director of Pupil Services to conduct the day-to-day business of the Mayfield City Schools and Mayfield Board of Education.

1. RESOLUTION to appoint the Director of Pupil Services as the representative of the Board of the Cuyahoga County Special Education Service Center in 2018.
2. RESOLUTION to appoint the Director of Pupil Services as the representative of the Board to the Advisory Committee of the Cooperative Program for the Hearing Impaired in 2018.

3. RESOLUTION to appoint the Director of Pupil Services as the representative of the Board of Education to the Executive Board of the Cuyahoga East Vocational Education Consortium in 2018.

Motion by Ron Fornaro, second by Jimmy Teresi.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

**F. REQUEST APPROVAL OF THE FOLLOWING RESOLUTIONS PERTAINING TO THE BOARD PRESIDENT APPOINTMENTS: Fed & State Legislative Liaison=Al Hess & Sue Groszek; Career Tech Consortium = Ron Fornaro & Sue Groszek; TIRC=Al Hess & Scott Snyder; WCF=Ron Fornaro & Jimmy Teresi**

***Board Action: 2018-010***

The Mayfield Board of Education approved the following resolutions for appointments made by the Board President.

1. RESOLUTION for the President to appoint one of the members as Federal and State Legislative Liaison for 2018 and that these individuals will also serve as the OSBA delegate and alternate at the annual meeting.

Board Member representative: **Al Hess**

Board Member alternate: **Sue Groszek**

2. RESOLUTION for the President to appoint one of the members as Board Representative to the Career Technical Education Consortium group for 2018.

Our career technical education consortium has a policy group which meets periodically. The group is composed of the ten superintendents and ten high school principals, a board member from each district and the Director.

Board Member representative: **Ron Fornaro**

Board Member alternate: **Sue Groszek**

3. RESOLUTION for the President to appoint a board member representative and alternate to the Tax Incentive Review Council (TIRC) for Mayfield Heights, Mayfield Village and Highland Heights for 2018.

Board Member representative: **Al Hess**

Administrative representative alternate: **Scott Snyder**

4. RESOLUTION for the President to appoint a Board Member representative and alternate to the Wildcat Community Foundation for a term ending December 31, 2018.

Board Member representative: **Ron Fornaro**

Board Member alternate: **Jimmy Teresi**

Motion by George J Hughes, second by Ron Fornaro.  
Final Resolution: Motion Carries  
Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

**G. BOARD OF EDUCATION MEMBERSHIPS IN LOCAL, STATE, & NATIONAL ORGANIZATIONS-- Att. #2**

***Board Action: 2018-011***

The Mayfield Board of Education approved membership in the following local, state, and national organizations.

1. RESOLUTION to approve membership in the Education Tax Policy Institute (January 1, 2018 through December 31, 2018) at a cost of \$1,500.00. Att. #2.

Motion by James Teresi, second by George J Hughes.  
Final Resolution: Motion Carries  
Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

**4. ADJOURNMENT**

***Board Action: 2018-012***

Request approval to adjourn meeting at 5:48 p.m.

Motion by James Teresi, second by Ron Fornaro.  
Final Resolution: Motion Carries  
Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

Date Approved: \_\_\_\_\_

Signed: \_\_\_\_\_  
Ms. Sue Groszek, President

Attest: \_\_\_\_\_  
Mr. Scott Snyder, Treasurer